Experience Capitalization Process at HORIZONT3000

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"Capitalize is to transform the experience into shareable knowledge"

(Pierre de Zutter, Des histoires, des savoirs, des hommes : l'expérience est un capital, FPH, Paris, 1994, p. 36)

„Erfahrung wäre vonnöten, bevor man sie gemacht hat."

(Prof. Dr. Martin J. Eppler; Hochschule St.Gallen)

Stages of Experience Capitalization

1. Relevant Experience (positive or negative)

- Participatory method for capitalization of the experience was utilized (focus on internal learning process)

- The questionnaire for an experience fact sheet is filled in for HORIZONT3000 (as base for a possible/future sharing)

- The organization/ team accepts that the documented experience (or parts of it) is shared within the HORIZONT3000 network

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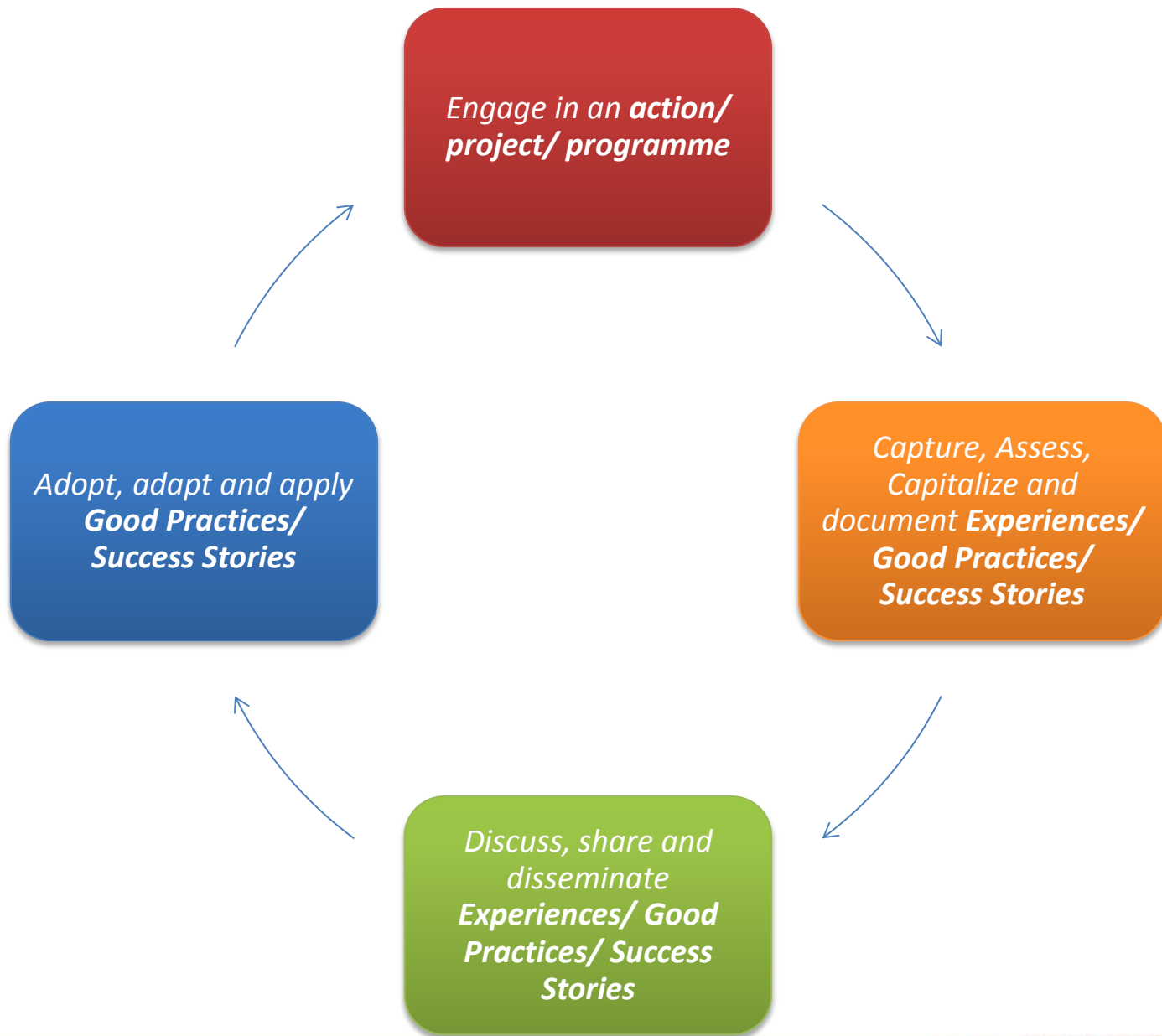# Stages of Experience Capitalization

2. Good Practice

- (all criteria from stage 1)
- Proven effective and successful (internal/ external evaluation or systematization)
- Environmentally, economically and socially sustainable
- *Gender sensitive / Do no harm*
- Technically feasible
- Cost effective
- Participatory
- Potential for replication and adaptation

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Stages of Experience Capitalization

3. Success Story

- (all criteria from stage 1 and 2)
- A good practice that has been successfully adapted and replicated in one or more other contexts/ projects
- External evaluation

Detailed Process

1. **Assess, Capitalize and Document Experiences, Good Practices or Success Stories**

WHO: Project Partner, TAs and HORIZONT3000

HOW: Experience Fact Sheet, [Experience at a Glance,](#)

RESSOURCES: financing possible via HORIZONT3000 knowledge management project

2. **Share Experience, Good Practices or Success Stories**

WHO: Project Partner, TAs, HORIZONT3000, Member Organisations or any other stakeholder within the knowledge network

HOW: KNOW-HOW3000 internet platform, local/ regional thematic meetings, exchange visits, international conferences, EoE

RESSOURCES: financing possible via HORIZONT3000 knowledge management project

3. **Adopt, adapt and apply good practices or success stories**

WHO: Project Partner, TAs, Project Partners of Member Organisations, any other interested organisation

HOW: integrate Good Practices and Success Stories in new project planning

RESSOURCES: ?

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FRAGEN, KOMMENTARE, ANMERKUNGEN…

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