

## Report KNOWHOW3000 per 12-2016

### Review by KK informing the KNOWHOW3000 Steering Committee

#### Comments on the Reporting Procedure

- Difficult Time Management in Vienna: responsible person was engaged with reports of programme interventions in Central America and the project start of the Policy Dialogue Project → led to a late start of the drafting of the KNOWHOW3000 report.
- Difficult Time Management in the Regional/Country Offices: Deadline for inputs from the regional and country offices was end of February, almost all inputs had delays. The last version from East Africa was received on April 19<sup>th</sup>.

#### Comments on the degree of achievements in 2016

- In Ethiopia, no KNOWHOW3000 activity was implemented in 2016; → Good planning for 2017/18 is necessary and a forecast if re-allocation to other regions is needed
- Quantitative information on indirect beneficiaries was mostly not indicated → Impossible to determine the numbers of indirect beneficiaries of some Knowledge Management activities. This is why no quantitative data on indirect beneficiaries was included in the report.
- The “newly introduced” method to the current project phase “Community of Practice” was successfully tested in Central America and Senegal → Related activities will continue in 2017/18.
- In Austria, the Communities of Practice established during the Intercambio 2016 were not very active so far → Re-evaluation of interest and need among Member Organizations and HORIZONT3000 staff at the Intercambio 2017.
- Percentage of women in KNOWHOW3000 activities was very low. From 419 persons participating in sharing events, exchange visits and trainings, only 148 were women. In every region except Central America female quota is too low and does not reach 40% → Participation of women must be discussed with regional/country offices and further be promoted.
- Most activities planned for 2016 were implemented. One training was postponed to 2017 (Senegal), one process extended to 2017 (Central America), and the internet platform was launched in the beginning of 2017 instead of the end of 2016.
- In 2016 no experiences were capitalized (see Indicator 1.2.) → this will happen mostly in 2018 via systematizations and in 2017 via KNOWLYMPICS
- In 2016 no new (local) methods for experience capitalization/learning from experience was tested (see Indicator 1.3.) → Indicator must be discussed with programme coordinators and regional/country offices.
- In 2017/18 Knowledge Management and Organizational Development must further be promoted internally (see Indicator 3.2), especially in ToRs of Evaluations and Job Descriptions of staff and TAs

#### Comments on the programme in general

- A greater focus on the follow-up of KNOWHOW3000 activities must be put in order to measure the objective of the programme intervention, which focusses on the application of gained knowledge. Methods like Follow-up Surveys and After Learning Action Plans can help Regional/Country Offices to follow-up on the most important KNOWHOW3000 activities.
- Quotations and stories relating to KNOWHOW3000 activities are very helpful to make its usefulness visible → Some were gathered by the country director in Mozambique and by a survey on the sharing event in East Africa → this should be done more systematically in every country/region.

- The implementation of Knowledge Management activities need a lot of time resources in Regional/Country Offices in order to be implemented with high quality → Support by a Knowledge Management - TA is planned for the two regions Central America and East Africa.
- Knowledge Management activities need a lot of time resources at Partner Organizations → Activities should become part of the partners organizations' planning processes and budgets in order to achieve a greater ownership and enable realistic planning. This must be considered in the planning of Knowledge Management components in the new ADA framework programme starting 2019.

For more lessons learned and country-specific information, see related chapters in the report.