

Minutes

10th Meeting Steering Committee KNOW-HOW3000

Date and time: 26.9.2016, 13:00-15:00

Written by: KO

Participants: Clemens Koblbauer, Sigrun Zwanzger (per skype), Christina Lindorfer, Matthias Danninger (per skype), Petra Herout (KO), Georg Pardo (GP), bei Punkt 1: Thomas Vogel (TV), Judith Zimmermann-Höbl (KOO) and Herbert Wasserbauer (DKA)

Absent: -

Further Abbreviations: MO – Member Organization; KM – Knowledge Management; PK – Programme Coordinator



1) International Event 2017		Responsible person
Info	<ul style="list-style-type: none">Diskussion mit Judith (KO) und Herbert (DKA) über Möglichkeiten, 2017 ein anwaltschaftliches Event zu organisieren: Entwicklungstagung in Graz (Herbst 2017) oder AGGV-Kampagne wären mögliche Events, wo ergänzend ein KNOW-HOW3000 Event sinnvoll wäreSollte es nicht sinnvoll sein, ein Event 2017 auszutragen, könnte das Budget auch den Regionen für lokale KNOW-HOW3000-Aktivitäten zur Verfügung gestellt werden	
DECISION	<ul style="list-style-type: none">HORIZONT3000 will contact Daniel Bacher (DKA) and find out, if for Entwicklungstagung 2017 it is still possible to get on board regarding topics/ speakers and forum for discussion.If the international event will not take place, budget shall be distributed to countries/ regions for KNOW-HOW3000 activities	Regional/ Country Offices and Team KM
ACTION	<ul style="list-style-type: none">Contact Daniel Bacher regarding EntwicklungstagungContact AGGV-campaign coordinator Roland Bauer regarding synergies between campaign and a possible KNOW-HOW3000 event	KO

2) Update KNOW-HOW3000 activities		Responsible person
Info	<ul style="list-style-type: none">CoP started in Austria, Central America and SenegalRegional Sharing Event in East Africa will be on CSOs & Policy Dialogue (using synergies with final sharing event within the Policy Dialogue consortia project)Matthias (BSIN) reported from his project mission in East Africa that partner organisations demanded sharing events where all HORIZONT3000 partners come together (as happened in 2010 and 2011)Review and reflection on KNOW-HOW3000 in the year 2015 has shown that learning take place more effectively if sharing events are more focussedIn Central America, one big final sharing event takes place at end of 3 year period where results of KNOW-HOW3000 are presented and sharedInternet platform will be re-designed and first version of new structure will be presented at next meeting	

DECISION	<ul style="list-style-type: none"> Discuss for East Africa if a big final sharing event makes sense in year 3 of KNOW-HOW3000 / framework programme 	Steering Committee
ACTION	<ul style="list-style-type: none"> 	

3) Miscellaneous		Responsible person
Info	<ul style="list-style-type: none"> HORIZONT3000: Vienna Knowledge Week 10-14. Oktober 2016, HORIZONT3000 Partnerorganisationen haben Statements zur Agenda Knowledge 4 Development beigetragen SSF Linz: Austausch zwischen Brasilien und Mozambique erfolgreich DKA: Gender AG Treffen hat stattgefunden; inhaltlicher Schwerpunkt Kinder & Jugendliche der nächsten Jahre: 2017: Asien, 2018: Lateinamerika, 2019: Afrika WHG: Struktur- und Strategieklausur BSIN: Matthias hat Interesse einen HORIZONT3000 Newsletter zu erhalten, News / Updates aus den Regionen; 	
DECISION		
ACTION	<ul style="list-style-type: none"> Matthias contacts TV directly to communicate expectations for a HORIZONT3000 newsletter Thomas will discuss HORIZONT3000 newsletter idea/ expectations in respective fora 	Matthias TV

List of Activities

Activity	Responsible person?	Co-responsible persons?	Until when?
Decide if International Event will take place in 2017	KO/	Project Team	September 2016
Decide on how to use remaining funds (KNOWHOW3000 13-15) per member organization	MO		December 2016
Conduct a survey to assess the relevance of/ interest for the documented experiences at the knowhow3000 internet platform for/by TAs and Project Partners; Adapted future activities according to the outcome.	KO	KK	December 2016
Define activities and responsibilities within KNOWHOW3000 in order to implement insights drawn from the workshop on impact-orientation	KO, AN, GP	PK, Regional/Country Offices	September 2016
Elaborate Guidelines for organizing Sharing Events, which include „Communication Strategies for the integration of MO partners in KNOWHOW3000 Sharing Events“	KO	Team KM	December 2016
Send KNOWHOW3000 project proposal complemented with risks and activities to minimize risks to HORIZONT3000, Member Organisations and ADA in order to use it for future monitoring.	KO		December 2016
Contact CoP facilitators in HORIZONT3000 and Member Organizations in order to clarify responsibilities	KO	GP	July 2016
Elaborate, present and implement new concept for the internet platform knowhow3000	GP	Team KM	December 2016
Capitalize the experience of the close cooperation between DKA and H3 in knowledge management through KH3000/PEL	Clemens	Diego	Summer 2017
Contact Daniel Bacher regarding Entwicklungstagung Contact AGGV-campaign coordinator Roland Bauer regarding synergies between campaign and a possible KNOW-HOW3000 event	KO		October 2016
Matthias contacts TV directly to communicate expectations for a HORIZONT3000 newsletter	Matthias		October 2016
Thomas will discuss HORIZONT3000 newsletter idea/ expectations in respective fora	TV		October 2016

Nächster Termin: <http://doodle.com/poll/p6wz6qk939cwker3>